**Presented to Academic Senate on December 4, 2018**

**AP 4240 Academic Renewal (As is Policy)   
References:  
Title 5 Section 55046**  
In accordance with BP4240, the purpose of this procedure is to disregard past  
substandard academic performance of students when such work is not reflective of their  
current demonstrated ability. It is based on the recognition that due to unusual  
circumstances, or circumstances beyond the students’ control, the past substandard work  
will negatively affect their academic standing and unnecessarily prolong the rate at which  
they complete their current objectives.

If specific conditions are met, Coast Community College District colleges may disregard  
from all consideration associated with the computation of a student's cumulative GPA up  
to a maximum of thirty (30) semester units of coursework ~~from a maximum of two (2)  
semesters or three (3) quarters~~ taken at any college for graduation or grade point average  
(GPA) purposes only. These conditions are as follows:

##### 1. The course work to be disregarded is substandard. ~~The semester grade point average for each semester to be disregarded is less than~~ **~~2.0.~~** 2. A minimum of 12 semester units has been completed at any regionally accredited college or university with a cumulative GPA of at least 2.0 in all coursework subsequent to the coursework to be disregarded. 3. At least 12 months have elapsed since the most recent coursework to be disregarded. 4. ~~All course work~~ **Designated course work** shall be disregarded in that semester, except those courses required as a prerequisite or to satisfy a requirement in the student's current declared program of study. 5. Academic Renewal cannot be reversed once it has been granted. Credit for courses from other colleges or universities can be disregarded in order to meet the grade point average requirements for an A.A. degree or Certificate of Achievement.

All course work will remain legible on the student's permanent record (transcript),  
ensuring a true and complete academic history. However, students' permanent  
records will be annotated so that it is readily evident to all users of the records that the  
units,, are to be disregarded. This notation will be made at the time  
that the academic renewal has been approved by the appropriate college office.  
If another accredited college has acted to remove previous course work from  
consideration in computing the GPA, such action shall be honored in terms of its policy.  
However, such units disregarded shall be deducted from the 30 semester units  
maximum of course work eligible to be disregarded at a Coast Community College  
District college.

Interpretation of the academic renewal procedure is the responsibility of the appropriate  
college official who may, for compelling reasons, make exceptions to the stated  
conditions provided the requirements of Title 5 Section 55044 are observed. All  
receiving schools may not accept our Academic Renewal Policy and Procedure.  
The Admissions and Records and Counseling departments at the colleges in the Coast  
Community College District are responsible for implementing this administrative  
procedure.

**Ratified August 15, 2012**